

			
TITLE	Exemption from immediate release of underway data Procedure under Policy 2005/1/v.3		
Procedure Reference No:	Procedure 2005/1.1/v.2		
Commencement date:	01/07/2005	Review date:	01/07/2007
Scope	All voyages of RV <i>Southern Surveyor</i>		
Group responsible	Data Processing Group		
Further advice	Manager, Data Acquisition and Processing Data Centre Manager		

PROCEDURE STATEMENT	
Purpose:	This procedure outlines the way in which Chief Scientists can seek exemption from the MNF policy on release of underway data.
Definitions	<p>Underway data: A dataset collected continuously on most voyages, consisting of:</p> <ul style="list-style-type: none"> • date and time • ship's position, direction and speed • meteorological data <ul style="list-style-type: none"> ○ wind speed and direction ○ atmospheric temperature, humidity and pressure ○ incident radiation intensity • thermosalinograph data <ul style="list-style-type: none"> ○ water temperature ○ water salinity • spot depth <p>Principal Investigator: The leader of the specified program of scientific work who is named in the application form. There may be more than one named, but only one will be designated as the contact for a voyage.</p> <p>Chief Scientist: The Chief Scientist is the person responsible for the planning and execution of the scientific program at sea and the reporting of Research Voyages.</p>

Links to related forms, records and electronic databases	Policy on the release of underway data (Policy 2005/1/v.3)
Specifications	N/A

Detailed steps, procedures and actions		
Procedure (including key points)	Responsibility	Timeline
<p>1. Apply to the MNF Steering Committee in writing setting out reasons why early release of underway data is not appropriate and suggesting a different release timeframe. Applications for exemption from the MNF Policy 2005/1/v.3 must demonstrate the appropriateness of their reasons to the satisfaction of the MNF Steering Committee. Reasons why early release of underway data may not be appropriate include:</p> <ul style="list-style-type: none"> a. Public release of the underway data may reduce the value of the data for a Principal Investigator by potentially giving other researchers first use of critical data, b. early release of the underway data is not in the national interest (for example it would publicise the location of a previously unknown ocean feature that was being researched), c. release of the underway data would breach commercial or other agreements (for example if the voyage track is based on commercial-in-confidence data). 	Chief Scientist	At least 8 weeks before the start of the voyage
<p>2. The MNF Steering Committee will consider the application and advise the Principal Investigator of its decision.</p>	MNF Steering Committee	At least 4 weeks before the start of the voyage
<p>3. If, during the execution of a voyage, the Chief Scientist forms the view that the early release of underway data is not appropriate application may be made to the Steering Committee for an embargo to be placed on it. This application must be made prior to the</p>	Chief Scientist	Before voyage reaches terminal port.

voyage concluding. Under ordinary circumstances applications for embargo made during a voyage will only be considered by the Steering Committee if supported by evidence at the highest level.		
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ACCOUNTABILITIES	
Implementation	The Chief Scientist (if exemption from early release is requested)
Compliance	Manager, Data Acquisition and Processing
Monitoring and Evaluation	Director, Research Vessel
Development and Review	Director, Research Vessel Information Manager, CSIRO Marine Research
Approval Authority	MNF Steering Committee
Group responsible	Data Processing Group

WHO SHOULD KNOW THIS POLICY?
All Principal Investigators All Chief Scientists Manager, Data Acquisition and Processing Director, Research Vessel

REVISION HISTORY				
Revision Ref No	Approved/Rescinded	Date	Authority	Document Title
2005/1.1/v.2	<i>Approved</i>	19/09/2005	<i>MNF SC</i>	Exemption from immediate release of underway data

EFFECTIVENESS OF THIS PROCEDURE	
Performance Indicators	<ul style="list-style-type: none"> • Number of requests for clarification. • Number of late requests for exemption from early release of underway data.